



March 13, 2000

To Whom It May Concern:

We are pleased to be able to recommend the services of Mobile Imaging & Scanning Solutions of Charlotte North Carolina.

Here at R.J.Reynolds Central Distribution Center we developed a need for storing documents in a more efficient manner. We generate approximately 500 documents a day with retention periods from 3 months up to 7 years and beyond. With storage space at a premium, we turned to M.I.S. for a solution.

What we got was an imaging system that now enables us to store a full month's worth of paper documents on 2 CD-ROMs. The amount of time it takes to research a document has been greatly reduced. With the ability to easily generate copies of our discs we have been able to establish a new disaster recovery process as well.

The installation, training and support of our turnkey solution were done in a timely and professional manner.

If you are looking for an affordable professional alternative to document retention, I recommend you contact Mobile Imaging Solutions.

Sincerely,

Walter F. Nowicki  
Manager, Distribution Logistics  
R.J.Reynolds, Central Distribution Center